

# GAC High-Level Government Meeting

## Frequently Asked Questions

Date: 10 May 2024

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### BEFORE THE MEETING

#### Where and When Will the HLGGM Take Place?

The High-Level Government Meeting (HLGM) is scheduled to take place on Sunday, 9 June 2024, at the Kigali Convention Centre (KCC) in Kigali, Rwanda. The meeting will be held in the auditorium of the KCC starting at 08:45 local time, with a reception for delegates and invited guests following the meeting at 18:30 local time.

#### How Can Attendees Register for the Event?

All heads of delegation and all individual delegates accompanying their head of delegation are required to pre-register for the event using the dedicated HLGGM registration page. The meeting registration link is being shared with each invited delegation that has officially confirmed their attendance for the HLGGM.

Please make sure an individual registration is filled out for every member of your delegation expecting to attend the HLGGM event in person.

While your HLGGM registration and access credentials can also be used the rest of the week for ICANN80, you are also encouraged to register directly for ICANN80 to ensure all meeting information about sessions for the rest of the week is made available to you. You can register for the ICANN80 Policy Forum [here](#).

#### Who Else is Coming to the Meeting?

The delegations invited to the meeting by the Rwandan government include governments and intergovernmental organizations from around the world who share an interest in the administration of the Domain Name System (DNS). Many, but not all, are current members of

the ICANN Governmental Advisory Committee (GAC). As of 10 May, 53 delegations, many including the most senior members of their government responsible for DNS issues, had confirmed attendance at the meeting.

***I can't make the meeting but would still like to follow the event. Is that possible?***

Yes! ICANN provides robust virtual participation opportunities for all its public meetings and is logistically supporting the HLGGM. You can follow the meeting in real time using a Zoom meeting room. You can access the live meeting webcast that will be supplied shortly before the meeting.

**Consider Making a Statement at The Meeting**

Special panelist invitations have already been issued to delegations with the most senior officials in attendance. The Government of Rwanda also invites confirmed delegations to contribute topical statements during any of the four plenary sessions at the HLGGM. If you are interested in participating in a session (the meeting agenda will be posted here when finalized - <https://hlgmkigali.sched.com/>), please contact the secretariat team as soon as possible at [gac-staff@icann.org](mailto:gac-staff@icann.org) and we will attempt to accommodate your request. Additionally, time permitting, spontaneous interventions are welcome during the sessions to facilitate the exchange of views and ideas.

**Arriving at the Airport - Meet and Greet**

Special arrangements are being made to greet arriving senior HLGGM attendees at the Kigali Airport. Please alert [gac-staff@icann.org](mailto:gac-staff@icann.org) if you would like to arrange this service for your senior official.

Note: Transportation to and from the airport to the hotels or the Kigali Convention Center will not be provided for HLGGM attendees. Attendees will need to make their own airport transfer arrangements.

**Are there Recommended Hotels or Accommodations Near the Venue?**

You can find a list of recommended hotels near the venue by visiting [the ICANN80 webpage](#), which also details any available discounts, subject to availability.

**Is there Transportation Provided from my Hotel to the Kigali Convention Center?**

Special HLGGM shuttle service will be provided to and from the Serena Hotel and the Kigali Convention Center (KCC) on the day of the HLGGM. Shuttles will depart the Serena Hotel to the KCC at 07:30 and 08:15 in the morning. Return shuttles from the KCC to the Serena Hotel will run at 19:30 and 20:15 in the evening (local time).

## DURING THE MEETING

### **What is the Agenda for the High-Level Governmental Meeting?**

The latest HLGGM agenda is posted on the [HLGM Web Page](#).

### **Where Can I Retrieve my Registration Badge for the HLGGM?**

You can retrieve your registration badge in the registration area of the Kigali Convention Centre (KCC). HLGGM delegates, including the head of delegation and their attending colleagues, will receive a colored (purple) lanyard and a special “HLGM” registration badge to help identify them as HLGGM participants. Individual ribbons will distinguish between the “Head of Delegation,” individual “Delegates,” and meeting “Observers.”

A registration desk will be open for HLGGM attendees at the following times:

- Saturday afternoon/evening, 8 June: 15:00 pm – 19:00 pm
- Sunday, 9 June: 07:45 am – 18:30 pm

The purple registration badge and lanyard will facilitate guidance to the HLGGM meeting room and admission to the post-meeting cocktail reception. If you miss getting a lanyard, badge or ribbon, please consult any member of ICANN staff immediately.

### **What are the Seating Arrangements for the Meeting?**

Each senior delegate from attending governments or organizations will have a reserved table seat. Due to space limitations, only the senior delegate and one designated colleague may sit together. This limitation may be relaxed if circumstances permit.

Seats will generally be assigned alphabetically by the surname of the head of delegation, with delegations represented by senior ministers seated closer to the front. Additional delegates from delegations with more than two people will be provided space in the observer seating area.

### **Will the Available Seats be Assigned?**

Yes. Each senior delegate identified by the Government of Rwanda will have two name cards for a table seat - one for themselves and the other for their designated session colleague. Delegations will generally be seated in alphabetical order by the surname of the senior delegate with delegations represented by senior ministers being seated closer to the front of the room. Members of delegations with more than two people will be asked to sit in the designated observer seats in the room.

### **If I am Not Seated with my Head of Delegation for a Particular Session, where can I sit?**

Members of delegations with more than two people in a session will be asked to sit in the designated observer seats in the room.

### **How Can my Delegation Participate in the HLGGM Sessions?**

The Government of Rwanda has invited confirmed delegations to submit requests for speaking slots in any of the four HLGGM topic sessions (please refer to the [HLGGM agenda](#)). If your delegation is interested in participating in a particular session, please inform the secretariat team as soon as possible at [gac-staff@icann.org](mailto:gac-staff@icann.org). Additionally, time permitting, delegation representatives can spontaneously raise their name card to be acknowledged by the session chair or moderator, facilitating active dialogue during the sessions.

### **Are there Additional Events Planned During the HLGGM?**

There will be a lunch of limited capacity, and only the senior delegate from each invited country or organization is invited to participate. Those senior delegates will receive a special sticker on their registration badge for entry. For attendees not invited to the lunch, options for food and beverages will be shared with attendees.

A post-meeting reception will be held immediately after the HLGGM for delegates and invited guests. Entry into the reception will be facilitated by the purple lanyard on your registration badge, and delegates will be directed to the reception venue after the meeting.

## **AFTER THE MEETING**

Meeting Reports (including a [Chair Report](#) of the meeting), recordings, and transcripts from all the HLGGM day activities will be posted on the [GAC web page](#) and [HLGGM archive page](#).

# # #

Please share any additional questions with the secretariat team at [gac-staff@icann.org](mailto:gac-staff@icann.org).